



Liquor and Gaming  
Authority of Manitoba

## GAMING INTEGRITY STANDARDS

### DROP BOXES

#### **Background**

The Liquor and Gaming Authority of Manitoba (LGA) regulates licensed and provincial gaming in Manitoba to ensure that gaming is conducted honestly, with integrity and in the public interest. This authority is established by *The Liquor and Gaming Control Act* (the “Act”). All lottery schemes are required to have LGA gaming integrity approval, including approval of any associated gaming equipment. Suppliers intending to provide gaming equipment must be licensed by the LGA. Continued licence approval requires compliance with Gaming Supplier Terms and Conditions, including ensuring that at all times equipment supplied complies with any applicable Gaming Integrity Standards. The LGA reserves the right to amend these standards at any time.

#### **Purpose**

This document is intended to provide regulatory guidance to manufacturers, suppliers and purchasers of gaming equipment by providing Gaming Integrity Standards for drop boxes, their production and distribution. These standards ensure that gaming equipment used in lottery schemes in the province of Manitoba meet the tests for fairness, honesty, security, safety, and auditability.

#### **Definitions**

The following definitions are provided for use with these standards, the Gaming Integrity Terms and Conditions of approval and quality assurance testing.

1. “Design Schematic” means a true rendering of the proposed gaming equipment.
2. “Drop Box” means a box affixed to gaming table with a slot through which currency, forms, records, and documents are inserted.
3. “Gaming Centre Provider” means a person who, under an agreement with MLLC, owns or operates premises in which MLLC operates provincial gaming.
4. “Gaming Operator” means a person who, under an agreement with MLLC, owns or operates premises in which the person operates provincial gaming.
5. “Lottery Scheme” means a lottery scheme within the meaning of paragraph 207 (4) of the *Criminal Code* (Canada).
6. “MLLC” means the Manitoba Liquor and Lotteries Corporation and is also referred to as the “applicant” or “purchaser”.
7. “Play” means the patron wagers his/her own currency to obtain a chance for realizing a reward.

8. "Provincial Gaming" means a lottery scheme referred to in paragraph 207(1) (a) of the *Criminal Code* (Canada).
9. "Shield" means the external sleeve that is affixed to a gaming table in which to house a removable drop box.
10. "Unique Manufacturer Identifier (UMI) means the manufacturer's assigned part number or serial number which identifies the equipment, and may also include, but not limited to; the premises in which the gaming equipment was manufactured for, the brand or style, and the manufacture date.

### **LGA Gaming Supplier Licence**

The supplier is required to be a LGA licensed gaming supplier, if their product is intended to be offered for play. The manufacturer may also be required to be a licensed gaming supplier.

### **Gaming Equipment Specifications**

Quality assurance testing is required for gaming integrity approval of the gaming equipment.

1. A design schematic is to be supplied if the gaming equipment contains any custom design features.
2. Each design schematic must be a true rendering of the drop box and shield showing the physical dimensions, specifications and a unique manufacturer identifier; part number or serial number.

The schematic should reference the manufacturer's name, logo, and address; indicate the brand or style of drop box; and provide section for the purchaser to approve and accept the schematic for production.

3. Whenever a shipment is received; the MLLC, gaming operator or gaming centre provider is required to:
  - a. conduct quality assurance testing to ensure the gaming equipment meets the standards and conforms to the approval issued; and
  - b. apply some form of identification to the gaming equipment, for inventory purposes

The MLLC and the gaming operator or gaming centre provider should also refer to the [LGA Gaming Integrity Application and Approval Requirements](#) for further information and guidelines on the application process.

### **Standards**

At any time drop boxes do not meet the following standards, the equipment may be returned to the supplier.

### **Construction**

Drop boxes vary in size and style, and therefore, no physical dimensions are enforced by the LGA as there is no part of the drop box where tolerances can be applied, or are critical, for its satisfactory operation.

1. A drop box must be designed with a slot opening to allow items to be inserted while, at the same time, prevent removal of items from the drop box.
2. The drop box must be designed with a mechanical device that will securely close and lock the slot opening, upon removal of the drop box from the shield housing the drop box upon the gaming table.
3. The drop box must have a lock to secure the contents and be keyed separately from the drop box shield.
4. The shield which houses the drop box must be designed in such a manner to be affixed securely to a gaming table.
5. The shield must have a lock to secure the drop box to the gaming table and be keyed separately from the drop box.
6. The drop box must be constructed to fit securely within the shield.
7. The manufacturer's name, logo or identifying mark is to be provided upon each drop box or the drop box must be permanently marked with some form of unique manufacturer identification
  - a. If the drop box is of custom design, a unique manufacturer identifier must be affixed or imprinted.
  - b. If the drop box is not of custom design, a part number may be affixed or imprinted.

### ***Distribution/Packaging***

1. Each package, box, or other container must be sealed at the factory with a tamper resistant seal or tape, including a warning to the purchaser that it may have been tampered with if the package, box or other container was received with the seal broken. The seal or tape must be visible from outside the package, box, or container and must be of such construction as to guarantee that should the container be opened or otherwise tampered with, evidence of the opening or tampering would be easily detected.
2. A label shall be placed on, or be visible from, the exterior of each carton to easily determine the intended premises, the type of equipment, amount contained within and the supplier.
3. A packing slip is required inside the carton listing the same information in point 2.
4. The supplier's name, logo or identifying mark must be placed on each packaged shipment or alternatively placed on each box/package containing individual gaming equipment.